



CONSTITUTION AND BYLAWS
OF THE UTAH LEPIDOPTERISTS' SOCIETY

CONSTITUTION

Article I. Name

Section 1: The organization shall be known as the Utah Lepidopterists' Society.

Article II. Purpose

Section 1. The Utah Lepidopterists' Society is a nonprofit educational and scientific organization. It was founded to promote the study and enjoyment of all aspects of Lepidoptera in general, with special emphasis on the study of the Lepidoptera of Utah.

Section 2. Some particular objectives of the Society include the following:

To hold scheduled meetings for the interest, enjoyment, growth and benefit of its members.

To provide an informal means whereby members can share and exchange information on Lepidoptera.

To maintain a ULS library of books and periodicals for the use of its members.

To publish a bulletin, *Utah Lepidopterist*, to report and record the activities and findings of the Society and its members.

To create a ULS Synoptic Collection of the Butterflies, Skippers, and Moths of Utah.

Article III. Purpose

Section 1. All persons interested in the Lepidoptera of Utah shall be eligible for membership.

Section 2. All individuals who have paid their current dues shall be deemed active members with voting privileges, and shall receive the bulletin.

Section 3. Members whose dues are three months in arrears shall be dropped from the rolls by the Secretary/Treasurer.

Article IV. Purpose

Section 1. The officers of the Society shall consist of a President, a Vice-president and a Secretary/Treasurer, to be elected for a term of one year.

Section 2. The business and affairs of the Society, not otherwise provided for, shall be controlled by a five member Executive Committee, consisting of the President, Vice President, Secretary/Treasurer, the most recent Past President, and the Editor of *Utah Lepidopterist*.

Section 3. In the event that the office of Vice-president or Secretary/Treasurer is vacated for any reason, the Executive Committee may appoint a replacement to serve until the next election. The Executive Committee may perform such other duties as may be delegated to them by the President.

Section 4. The Executive Committee shall have power to conduct the business and affairs of the Society in a manner consistent with the provisions of the Constitution, and to suggest additions or changes to the Bylaws which will be voted upon by the general membership.

Article V. Purpose

Section 1. The President shall preside at all meetings and other official activities of the Society. He shall be Chairman of the Executive Committee, and shall appoint such additional committees as he deems useful.

Section 2. The Vice President shall assume the duties of the President in case of his absence, resignation, or death.

Section 3. The President may appoint a member to take charge of a meeting if neither he nor the Vice-president can be present.

Section 4. The Secretary/Treasurer shall keep the minutes of the meetings of the Society and of the Executive Committee in a form for permanent reference; shall give notice of the meetings of the Society; shall attend to all general correspondence; shall keep all records and files of the Society; shall prepare and distribute absentee ballots; shall maintain a property book of things that belong to the Society, and shall generally perform all services that may be delegated.

Section 5. At the expiration, of his term of office, each officer shall deliver to his successor all books, papers, funds, and vouchers belonging to the Society.

Section 6. The Society shall not and may not make any dividend, gift, division or bonus in money to any of its members.

Section 7. Reimbursements for personal services to the Society shall require prior approval by the Executive Committee.

Article VI. Elections

Section 1. The President shall, on or before the September monthly meeting, appoint an elections Nominating Committee of three members whose names will be announced to the general membership at the September meeting. This committee shall present a slate of one or more candidates for each elective office at the October meeting. Additional candidates may be nominated from the floor at the October meeting. Persons to be nominated as a candidate for ULS offices must be a participating ULS member during the year in which they are nominated. Each candidate nominated must have agreed to the nomination before their name can be presented. The slate of candidates for each office shall be given or sent to the members of the ULS as soon as practical following the October meeting.

Section 2. All officers shall be elected by ballot. The elections shall be held at the November meeting. Those not able to attend this meeting may request an absentee ballot which shall be returned to the Secretary/Treasurer on or before the date of the election. The nominee receiving the highest number of votes for the respective office shall be elected. Officers shall take office at the beginning of the calendar year for which they are elected.

Article VII. Meetings

Section 1. An official meeting of the Society shall be held normally on the second Saturday of the month, each month except for June, July and August when no scheduled meetings are held. The President shall present a schedule of the times and locations of the meetings for the year ahead at the January meeting.

Section 2. The November meeting shall be the time for the annual election of officers. It shall serve also as a business meeting during which changes in the Constitution and Bylaws of the Society may be considered and voted upon. Annual dues shall be decided and voted upon.

Section 3. For transacting official business, the members present at the meeting shall constitute a quorum, providing the general nature of the business to be transacted has been publicized in, or with, the Bulletin, or by letter, to each member beforehand. Issues shall be decided by a majority vote unless otherwise specified in the Constitution.

Section 4. The first hour of each official monthly meeting shall be devoted to business and/or planned presentations. The second hour shall be informal and unstructured.

Section 5. A Program Committee shall be appointed by the President to assist in planning the meetings of the Society.

Article VIII. Publications

Section 1. The Society shall publish a bulletin to be known as *Utah Lepidopterist*—Bulletin of the Utah Lepidopterists' Society. Each Volume shall be issued for a calendar year. The annual membership list shall be published with the second issue. A summary of the proceedings of the official meetings of the ULS, original papers submitted by members, notices, and such other articles and items as are deemed to be of interest to the membership by the Publications Committee, shall be published in, or with, the Bulletin. Guests, and authors other than members, may also submit papers for publication.

Section 2. The ULS may sponsor and publish other material from time to time pertinent to the aims and purposes of the Society. This shall be financed by means other than the annual dues, and shall be sold separately to ULS members at a lower price than to nonmembers.

Section 3. The publications of the Society shall be under the direction of a Publications Committee, consisting of the Editor of the Bulletin and two other members who shall be nominated by the Editor and approved by the Executive Committee. The Publications Committee shall determine broad publication policies of the Society not otherwise provided for in the Constitution.

Section 4. The Editor of the Bulletin shall serve as Chairman of the Publications Committee. The Editor shall be nominated by the Executive Committee and approved by the members at the November business meeting. He shall serve a term of three years, subject to the annual review by the Executive Committee.

Article IX. Publications

Section 1. The Librarian shall be appointed by the President.

Section 2. The Library shall be housed at a place accessible to the membership.

Section 3. The Librarian shall be responsible for maintaining the library, checking out items for members' use, and purchasing, through the Secretary/Treasurer, books and periodicals approved by vote of the members.

Section 4. The Publications Committee shall review and make recommendations to the Society of books and periodicals that the members may vote upon to be added to the ULS library.

Article X. Synoptic Collection

Section 1. The Curator of the ULS Synoptic Collection shall be appointed by the President, and shall be responsible for receiving new specimens, and organizing and maintaining the collection.

Section 2. The Monte L. Bean Museum has provided space for, and is designated as the place for housing, the ULS Synoptic Collection of Utah Lepidoptera.

Article XI. Amendments

Section 1. The Constitution may be altered, amended, or repealed by a two-thirds majority vote of the members present at the November business meeting. Each proposal for amendment must be signed by not less than three members of the Society and submitted to the Secretary/Treasurer who will promptly transmit it to the Editor of the Bulletin. Each proposed amendment shall be published in, or with, the Bulletin at least two months before the November meeting.

Section 2. The Bylaws may be altered, amended or repealed by a majority vote of the members voting. All changes so validated shall be published in the Bulletin.

BY LAWS

Dues

Section 1. All dues shall be payable by 1 January of each year, and shall be deemed in arrears on 31 March of that year.

Section 2. Publications of the ULS shall not be mailed to any person whose dues are in arrears. The annual dues shall not be waived.

Section 3. The annual dues to the ULS shall be ten dollars (\$10.00 USA currency). Membership shall include subscription to *Utah Lepidopterist*, Bulletin of the Utah Lepidopterists' Society.

Exchanges

Section 1. The ULS may exchange issues of the Bulletin for other desirable Lepidoptera periodicals upon the approval and recommendation of the Publications Committee. Such acquisitions shall be the property of the ULS Library.